



April Attendance Bulletin - City Academy Bristol



Why Attendance Updates Matter

At CAB we believe keeping parents and carers informed about attendance is essential. Regular reminders help ensure we all understand the importance of good daily attendance. It supports early intervention when issues arise, and strengthens the partnership between home and school to give every child the best chance of success. In this first issue, we want to support you in understanding some of the fundamental expectations and what we are doing as a school to encourage students to attend more.

Firstly, do you know your child’s attendance percentage? Below is a picture that explains how many lessons are missed for different attendance percentages. **Even at 95%, a child is missing 8 days, 47 lessons in a year.**



BE SMART BE THERE!

Percentages based on 190 academic days

To track your child’s attendance, please download the ‘My Child At School’ app (MCAS) using the links below. Logging in for the first time? You will need to contact the school (info@cab.clf.uk) to get your log in details.

[My Child At School App - Google Play](#)

[MyChildAtSchool App - App Store](#)



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1. Attendance World Cup! 'Show Up, Level Up'

From the first day back after Easter, we are excited to launch our Attendance World Cup. Tutor groups will compete head-to-head each week, with winners progressing through a series of finals. With fantastic prizes on offer, we encourage all students to take part by being in school every day and on time. Please support your child in successfully attending school every day. This competition is running across the 5 weeks of term 5.

2. Medical Appointments During the School Day

We are seeing an increasing number of students being taken out of school for medical appointments during lesson time. Wherever possible, please arrange all appointments outside school hours so students don't miss out on vital lesson content. Missing lessons makes it more difficult for students to catch up when they return.

If your child must attend an appointment during the school day, the school requires evidence in the form of a text or email from the medical provider clearly showing the student's name, date, and time of appointment. If this evidence is not provided, the school will not authorise the absence. Evidence can be shown on phones to attendance staff or parents can screenshot any evidence and send it to attendance@cab.cbf.uk.

3. Holidays During Term Time

Parents/carers must write to the Headteacher in advance if they wish to request leave during term time. Leave will only be authorised in exceptional circumstances.

If parents do not apply in writing before the period of leave, the absence will definitely not be granted. Unauthorised holidays are marked with a G code and both parents/carers will receive a fine of up to £160.

4. Being On Time Matters

Did you know that if a child arrives after 9:10am, they receive a U code, which means they are marked absent for the entire morning session?

If a child arrives at 9:11am every day for a week, they would achieve only 50% attendance for the week. Let's work together to emphasise the importance of punctuality. An article analysing 1000's of job adverts found that the most commonly requested quality was being organised — and it all starts with arriving on time.