

19th July 2021

Dear Parents & Carers

As we approach the end of the academic year at City Academy, I'd like to take this opportunity to send home some key information and dates ahead of next year.

This has been a year like no other, where we have all faced an unprecedented situation both in schools, at home and in the UK and indeed the world due to Covid-19. I am immensely proud of the way our students, parents and staff have faced the challenges it has presented.

As you are aware, Mr Angell will also be leaving at the end of term and I am writing this to you as Interim Principal until a permanent Principal is recruited in the new academic year. I am excited at the prospect of leading the Academy and look forward to the opportunity of meeting parents and carers face to face as soon as possible in the new Academic year.

I'd also like to take this opportunity to thank Mr Angell for all his hard work and wish him every success in his new role in Cardiff.

Staffing

As ever at the end of the academic year, we say goodbye to colleagues who have worked hard to help our students – Ms Harrington, Mr Mara, Mr Barnett, Ms Lewis, Ms Nicholas-French, Mr Drake, Ms Williams and Ms Thomas. I would like to thank them all for their hard work and wish them luck in their new schools and roles. I am pleased to say we are fully staffed for September, and will be introducing the new staff members in the first newsletter of 2021-2022.

Parent Pay

Thank you to all the parents who have signed up for an account. We need all parents to sign up, even if your child doesn't have school meals. This is because not only is this a payment system for things such as meals, snacks and trips, it will also become the main way in which we communicate to parents, so you must have an account to receive communications from school.

From September, students will not be allowed to pay cash, and the top up machines will be removed.

You have been sent letters with your child's login, if you need another copy, please email CABinfo@clf.uk and we can send you the details.

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September Plans

We have planned the first few days of school to allow each year group to have an induction back to school, and to factor in the student Covid testing we have been asked to complete. On Thursday 2nd and Friday 3rd September, the Academy will be closed for pupils, to allow full staff training to take place as planned INSET days. There will be Covid testing taking place in the Sports Hall.

On Monday 6th September the Academy will be open to Year 7 pupils only. We ask that Year 7 pupils arrive with their parent/carer to the Academy Sports Hall ready for 8.30am.

On the following few days, we have had to arrange pupil's return to school to include testing and induction. I have included a copy of the first few days for each year group below – please read these carefully.

Year 7

Thursday 2 nd September	11am-12.30pm Covid Test 1 in the Sports Hall – have test then go home
Friday 3 rd September	At home – INSET day
Monday 6 th September	8.30am - 3.20pm in school for induction day – arrive at the Sports Hall at 8.30am with a parent/carer. Students will have their 2 nd Covid test during the day
Tuesday 7 th September	8.30am – 3.20pm in school – normal lessons
Wednesday 8 th September	8.30am – 3.20pm in school – normal lessons
Thursday 9 th September	Normal School from today onwards for all year groups

Year 8

Thursday 2 nd September	1pm-2.30pm Covid Test 1 in the Sports Hall – have test then go home
Friday 3 rd September	At home – INSET day
Monday 6 th September	At home
Tuesday 7 th September	8.30am – 10am Covid Test 2 in the Sports Hall 10am-11am – Induction assembly then return home
Wednesday 8 th September	8.30am – 3.20pm in school – normal lessons
Thursday 9 th September	Normal School from today onwards for all year groups

Year 9

Thursday 2 nd September	At home – INSET day
Friday 3 rd September	11am-12.30pm Covid Test 1 in the Sports Hall – have test then go home
Monday 6 th September	At home
Tuesday 7 th September	12.30pm-2pm Covid Test 2 in the Sports Hall 2pm-3pm – Induction assembly then return home
Wednesday 8 th September	8.30am – 3.20pm in school – normal lessons
Thursday 9 th September	Normal School from today onwards for all year groups

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Year 10

Thursday 2 nd September	At home – INSET day
Friday 3 rd September	1pm-2pm Covid Test 1 in the Sports Hall – have test then go home
Monday 6 th September	At home
Tuesday 7 th September	At home
Wednesday 8 th September	8.30am – 10am Covid Test 2 in the Sports Hall 10am-11am – Induction assembly then return home
Thursday 9 th September	Normal School from today onwards for all year groups

Year 11

Thursday 2 nd September	At home – INSET day
Friday 3 rd September	2pm-3pm Covid Test 1 in the Sports Hall – have test then go home
Monday 6 th September	At home
Tuesday 7 th September	At home
Wednesday 8 th September	12.30pm-2pm Covid Test 2 in the Sports Hall 2pm-3pm – Induction assembly then return home
Thursday 9 th September	Normal School from today onwards for all year groups

Covid 19 Arrangements for September

As I'm sure you have seen, the key restrictions on education will come to an end at step 4 of the Government's roadmap on the 19th July. Year groups are no longer to be in bubbles, and from August 16th, under 18s will no longer be required to isolate if they are a close contact, unless they test positive for Covid 19 themselves.

We expect that there will still need to be some measures in school, including regular washing and sanitising of hands throughout the day, and enhanced cleaning.

We will be asking parents and carers not to send their child to school if they have any kind of illness or symptoms, and stay at home and seek a PCR Covid test.

Covid 19 Testing for Students

As you will have seen above, the government are asking that students complete two Lateral Flow Covid tests on site. Testing is voluntary, although pupils are strongly encouraged to participate as testing will help to identify positive cases more quickly and break the chains of transmission.

If you have already given consent earlier this year when we last did testing – you DO NOT need to complete this again, however if you have not yet given consent for your child to be tested, please can you complete this online consent form by clicking this link (please see electronic version of letter on our website).

<https://forms.office.com/Pages/ResponsePage.aspx?id=ViObpySMIkM0IMbibQtAkKUZ6HxKVxBvtJBwieFbl9UNDNGSTczR0cxRkhJNEpLUDJKM1ZHSTA2Uy4u>

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YEAR 7, 8, 9 and 10 – Timings of the School Day

Year 7, 8, 9, 10		
Learning Session	Monday to Thursday	Friday
Learning Family	8.40am – 8.55am	8.40am – 8.55am
Period 1	8.55am – 9.50am	8.55am – 9.50am
Period 2	9.50am – 10.45am	9.50am – 10.45am
Break	10.45am – 11.05am	10.45am – 11.05am
Period 3	11.05am – 12.00pm	11.05am – 12.00pm
Period 4	12.00pm – 12.55pm	12.00pm – 12.55pm
Lunch	12.55pm – 1.30pm	12.55pm – 1.30pm
Period 5	1.30pm – 2.25pm	1.30pm – 2.25pm
Period 6	2.25pm – 3.20pm	

School Day for Yr 11 students:

City Academy wants students to be fully prepared for the challenges of their final year. Therefore, for Year 11 students have timetabled lessons until 4.15pm Monday to Thursday.

YEAR 11 – Timings of the School Day

Year 11		
Learning Session	Monday to Thursday	Friday
Learning Family	8.40am – 8.55am	8.40am – 8.55am
Period 1	8.55am – 9.50am	8.55am – 9.50am
Period 2	9.50am – 10.45am	9.50am – 10.45am
Break	10.45am – 11.05am	10.45am – 11.05am
Period 3	11.05am – 12.00pm	11.05am – 12.00pm
Period 4	12.00pm – 12.55pm	12.00pm – 12.55pm
Lunch	12.55pm – 1.30pm	12.55pm – 1.30pm
Period 5	1.30pm – 2.25pm	1.30pm – 2.25pm
Period 6	2.25pm – 3.20pm	
Period 7	3.20pm – 4.15pm	

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Term Dates 2021-2022

Term	Start	End
Autumn Term 1	Thursday 2 nd September 2021	Friday 22 nd October 2021
Autumn Term 2	Monday 1 st November 2021	Friday 17 th December 2021
Spring Term 3	Tuesday 4 th January 2022	Friday 18 th February 2022
Spring Term 4	Monday 28 th February 2022	Friday 8 th April 2022
Summer Term 5	Monday 25 th April 2022	Friday 27 th May 2022
Summer Term 6	Monday 6 th June 2022	Friday 22 nd July 2022

Key Dates 2021-2022

INSET Days

Thursday 2nd September 2022

Friday 3rd September 2022

Thursday 21st October 2022

Friday 22nd October 2022

Tuesday 4th January 2022

Wednesday 16th March 2022

Friday 8th July 2022

Other:

Monday 6th September – Year 7 Only – Induction Day

Wednesday 29th September 2021 – Open Evening – students finish school at 2.25pm

Friday 17th December 2021 – students finish school at 12.00pm

Monday 2nd May 2022 – Bank Holiday

Friday 22nd July 2022 - students finish school at 12.00pm

Parent & Other Evenings

Year 7	Thursday 23 rd September 2021 Thursday 5 th May 2022	Parents Evening – LF settling in Parents Evening with report
Year 8	Thursday 3 rd March 2022	Parents Evening with report
Year 9	Thursday 10 th February 2022	Parents Evening with report
Year 10	Thursday 23 rd September 2022 Thursday 17 th February 2022	GCSE Information Evening Parents Evening with report
Year 11	Thursday 23 rd September 2022 Thursday 9 th December 2022 Thursday 7 th April 2022	GCSE Information Evening Parents Evening with report Parents Evening with report

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Uniform and Equipment

All uniform needs to be ordered online – please see the information enclosed for guidance. The website address is <https://www.pbuniform-online.co.uk/cityacademy>

The school uniform we require is as follows:

- Blazer with Academy Logo – must be ordered online
- Tie – must be ordered online. For next year the colours will be as follows:
Year 7 – Green
Year 8 – Purple
Year 9 – Yellow
Year 10 – Red
Year 11 – Blue
Please note that this is for replacement ties – if your child already has a different colour, this is fine.
- You are welcome to purchase a sweater with Academy Logo, but this is optional – but this must be ordered online
- White shirt/blouse – can be purchased anywhere
- Black Trousers or skirt – can be purchased anywhere
- Black shoes (Not trainers) – can be purchased anywhere

The school PE Kit we require is as follows:

- Red long socks – must be ordered online
- Red PE T shirt or polo shirt– must be ordered online
- Red PE jumper or long-sleeved games top – must be ordered online
- Black shorts or black skort – can be purchased anywhere
- Plain black tracksuit bottoms or plain black sports leggings – can be purchased anywhere
- Trainers and football boots with studs or moulded studs – can be purchase anywhere but must be suitable for 4G pitches.

Students must also have:

- A bag large enough to fit an A4 sized textbook
- A pencil case containing pens, pencils, a rubber, a sharpener and a ruler
- A calculator

Students will be issued with an A5 sized planner on their first day in September, which must be carried at all times.

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Finally, I am pleased to confirm that the following pastoral support staff have responsibility for the year groups as follows:

Ms Leat – Pastoral Leader for Key Stage 3
Mr Pearce - Pastoral Leader for Key Stage 4

Miss Jackson - Pastoral Support Worker for Year 7
Miss Bailey - Pastoral Support Worker for Year 8
Mr Clarkson – Pastoral Support Worker for Year 9
Mr Konsal - Pastoral Support Worker for Year 10
Ms Henry - Pastoral Support Worker for Year 11

Finally, from me, thank you for all your support. We look forward to seeing all students in September.

Best wishes



Ben Tucker
Interim Principal, City Academy

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