

17th July 2024

Dear Parents & Carers

As we approach the end of the academic year at City Academy, I'd like to thank you all for your support this academic year. As a reminder, all students finish on Tuesday 23rd July at 12pm.

I'd like to take this opportunity to send home some key information and dates ahead of next year.

Staffing

As ever at the end of the academic year, we say goodbye to some of our colleagues who have worked hard to help our students, thank you to Lisa Hill, Dan O'Gallagher, Lisa Uttley, James Doyle-Davidson, Rebecca Grace Hall, Ben Van Wyk, Knutai Edwards, Tom Booth, Jana Aximotova and Marcella Canale.

I would like to thank them all for their hard work and wish them luck in their new schools and roles. I am pleased to say we are fully staffed for September.

We are pleased to say that Mr Tom McGuinness has been appointed permanent Assistant Principal, and Mr Jason Clarkson has been appointed as permanent Associate Assistant Principal. We also welcome Ms Clarice Jopling as Assistant Principal, who is joining us from Snowdon Village Academy.

New Timings of the school day from September 2024

As you are already aware, from September, we are adjusting the timings to our school to create a day structure that allows the best delivery of the lessons needed by students at City Academy and which maximises progress and attainment in a broad and balanced curriculum, and brings us in line with other local secondary schools. The timings are shown below:

MONDAY to FRIDAY	
Time	Session
8.30am - 8.40am	Gates open for students to arrive
8.40am – 9.00am	Tutor
9.00am – 9.50am	Session 1
9.50am -10.40am	Session 2
10.40am – 11.00am	Break
11.00am – 11.50pm	Session 3
11.50pm – 12.40pm	Session 4
12.40pm – 1.20pm	Lunch
1.20pm – 2.10pm	Session 5
2.10pm – 3.00pm	Session 6
3.00pm onwards	Extra Curricular Clubs

Pride, Honesty and Team Spirit

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TEL: 0117 9413800 EMAIL: CABINFO@CLF.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK

Year Group Staffing

I am pleased to confirm that the following pastoral staff have responsibility for the year groups as follows:

Year 7

Ms Sarah Leat - Associate Assistant Principal
Mr Eldean Johnson - Pastoral Support Worker
Ms Georgina Brown - Pastoral Support Assistant

Year 8

Mr Aaron Stewart - Associate Assistant Principal
Ms Naomi Johnson - Pastoral Support Worker
Mr Calvin Nicholls - Pastoral Support Assistant

Year 9

Mr Jason Clarkson - Associate Assistant Principal
Ms Michelle Rowe - Pastoral Support Worker
Ms Aliyah Douglas - Pastoral Support Assistant

Year 10

Mr Tom Fudge - Associate Assistant Principal
Mr Chris Taylor - Pastoral Support Worker
Ms Vanessa Benjamin - Pastoral Support Assistant

Year 11

Mr Jim McKitterick - Associate Assistant Principal
Ms Tina Bailey - Pastoral Support Worker
Ms Rowe Marston - Pastoral Support Assistant

Term Dates 2024-2025

Term	Start	End
Autumn Term 1	Monday 2 nd September 2024	Friday 25 th October 2024
Autumn Term 2	Monday 4 th November 2024	Friday 20 th December 2024
Spring Term 3	Monday 6 th January 2025	Friday 14 th February 2025
Spring Term 4	Monday 24 th February 2025	Friday 4 th April 2025
Summer Term 5	Tuesday 22 nd April 2025	Friday 23 rd May 2025
Summer Term 6	Monday 2 nd June 2025	Tuesday 22 nd July 2025

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Key Dates

Students return to School

Year 7 – Wednesday 4th September 2024

Year 8, 9, 10, 11 – Thursday 5th September 2024

INSET Days

Monday 2nd September 2024

Tuesday 3rd September 2024

Thursday 24th October 2024

Friday 25th October 2024

Monday 6th January 2025

Monday 24th February 2025

Friday 4th July 2025

Monday 7th July 2025

Other:

Wednesday 4th September 2024 – Year 7 Only – Year 7 First Day

Thursday 19th September 2024 – Year 6 Open Evening – CAB students finish school at 2.10pm

Friday 20th December 2024 – students finish school at 11.50am

Friday 4th April 2025 - students finish school at 11.50am

Monday 21st April 2025 – Bank Holiday

Monday 5th May 2025 – Bank Holiday

Tuesday 22nd July 2025 - students finish school at 11.50am

Parent & Other Evenings

Year Group	Date
All Year Group Tutor Evening	Thursday 3 rd October 2024
Year 7 Parents Evening	Thursday 24 th April 2025
Year 8 Parents Evening	Thursday 6 th February 2025
Year 9 Options Evening	Thursday 16 th January 2025
Year 9 Parents Evening	Thursday 1 st May 2025
Year 10 Parents Evening	Thursday 13 th February 2025
Year 11 Parents Evening	Thursday 5 th December 2024
Year 11 Parents Evening	Thursday 3 rd April 2025

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Entrances to School

From September, we are asking students to use the following entrances according to their year groups:

- Year 7 & Year 8 – to use the student entrance gate near the Sports Hall
- Year 9, Year 10 & Year 11 – to use the student entrance gate by the staff car park next to the Venue (dining hall)

Lockers

This summer, we are replacing our locker doors with new ones that allow students to lock the locker using their own padlock. All students will be issued with a numbered locker, which they can use with their own padlock. We will have a limited supply for sale, however we would suggest that you purchase one for your child to use. The padlocks need to be a maximum of 7mm shackle.

Current Year 11 Exam Collection Information

Result day for current Year 11 students is Thursday 22nd August. Students can come and collect their results from 10am to 12pm in the theatre. Just a reminder that these results will be provisional. This means that there is a certain time when exam grades could still change, through re-marking or the appeals process.

Students will be asked to sign a form if they give permission for remarks or exam scripts to be used for teaching and learning.

If a student is unable to collect their examination results in person due to a family holiday, or other circumstances which prevent them from attending the centre on results day, a representative can be nominated to collect their results on their behalf. This request needs to be made in writing to silvia.jacob@clf.uk clearly detailing the person who will be collecting their examination results. This individual should also bring a form of photographic identification when collecting the results.

Students can collect their actual certificates from school from Monday 25th November until the end of April 2024. Students need to do this in person or send an email to silvia.jacob@clf.uk stating that a family member has permission to collect them on their behalf. Unclaimed certificates will be kept for a period of 12 months from the date of issue. We do not keep copies of certificates, so these must be kept safe by the student as replacement certificates will be charged for by the exam boards.

Uniform

Thank you for your support in ensuring our students are meeting our high expectations about school uniform. We wish to continue to build a culture where all students take pride in their presentation to show they are ready for their day of learning. As you will see below, we have taken on board student and parent feedback, and have **updated our uniform policy to allow plain black trainers to be worn.**

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To clarify, full school uniform students require is as follows:

- **City Academy Tie**
- **City Academy Black Blazer**
- **White shirt/blouse** – can be purchased anywhere
- **Black Trousers or skirt** – can be purchased anywhere
- **Black shoes or plain black trainers** – can be purchased anywhere .

The website for Price & Buckland is here - <https://www.pbuniform-online.co.uk/cityacademy>

The school PE Kit we require is as follows:

- Red long socks
- Red PE T shirt or polo shirt with school logo
- Red PE jumper or long-sleeved games top
- Black shorts or black skirt
- Plain black tracksuit bottoms or plain black sports
- Trainers and football boots with studs or moulded studs – can be purchase anywhere but must be suitable for 4G pitches.

Students must also have:

- A bag large enough to fit an A4 sized textbook
- A pencil case containing pens, pencils, a rubber, a sharpener and a ruler
- A calculator
- Students will be issued with an A5 sized planner on their first day in September, which must be carried at all times.

Bromcom and Parent App

As you are aware, last year we changed our management information system (MIS) to Bromcom. Our MIS underpins all aspects of the school's data processing systems. This has been a successful transition and a lot of work has been undertaken in the background to ensure our data is correct and the system is working successfully.

The next stage is to launch the parent portal and App, called MyChildAtSchool (MCAS). This will allow parents to view their child's academic performance in real-time and access to your child's Attendance, Timetable, Assessment and Behaviour.

In Term 1 next year, you will receive an email link so that you can set up for your account and access the portal. As you will be sent the Invitation Code via the email that the school has for you on our system.

You should already be receiving regular emails from our CABinfo@clf.uk address. If you are not, this means we do not have an up to date email address for you – can you please email CABinfo@clf.uk as soon as possible with your name, child's name and your email address, and we will ensure this is updated.

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Thank you for all your support this year. Here is a link to our Term 6 Newsletter:
<https://cityacademybristol.clf.uk/wp-content/uploads/Newsletter-Term-6.pdf>

We look forward to seeing all students in September.

Our new Year 7s return to school on Wednesday 4th September 2024 – on this day, please can Year 7s go to the Sports Hall entrance to be registered.

All other year groups return on Thursday 5th September 2024.

Have a wonderful summer,



Ben Tucker
Principal, City Academy

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