

12th February 2026

Dear Parents & Carers

End of Term

All students break up on Friday 13th February at the normal time of 3pm, for the February half term holiday.

Return to school

Monday 23rd February is an INSET day, so all students return to school on Tuesday 24th February.

Newsletter

This terms newsletter can be found here: <https://cityacademybristol.clf.uk/wp-content/uploads/City-Academy-Newsletter-Term-3-February-2026.pdf>

Free School Meals

If you think you may be eligible for Free School Meals for your child – we would encourage you to apply via Bristol City Council. The information about who is entitled and the link to apply can be found here:

<https://www.bristol.gov.uk/residents/schools-learning-and-early-years/travel-and-free-school-meals/free-school-meals>

Matilda

Tickets for our school show Matilda are now live on ParentPay for both performances on Tuesday 28th April and Wednesday 29th April 2026. Doors open at 5:20pm for a prompt 6:00pm start.

Tickets are limited and sold on a first-come, first-served basis. We strongly encourage purchasing tickets early, as the show is expected to sell out. All tickets must be purchased online in advance; there will be no sales on the door.

Pride, Honesty and Team Spirit

PRINCIPAL: MR BEN TUCKER CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH
TEL: 0117 9413800 EMAIL: CABINFO@CLF.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK

My Child at School (MCAS)

Last year, we launched the parental App linked to our Bromcom system called 'My Child At School' known as MCAS. Using the app will inform you of a wide range of information about your child's progress at school, including accessing student reports.

If you have not already signed up – please can you ensure you do so as soon as possible. In the near future we will be using MCAS for things like Parents Evening bookings and well as payments for trips etc, so all parents will need to have an account.

At the bottom of this letter are instructions on how to sign up. If you do experience any problems signing up or with the app, please contact us using the following email cabinfo@clf.uk and give your name, your child's name and your email address, where we will be able to check the data is correct, and help you with the sign up process.

Best wishes,



Ben Tucker, Principal, City Academy

Pride, Honesty and Team Spirit

PRINCIPAL: MR BEN TUCKER CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH
TEL: 0117 9413800 EMAIL: CABINFO@CLF.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK

How to Self Sign Up for parents

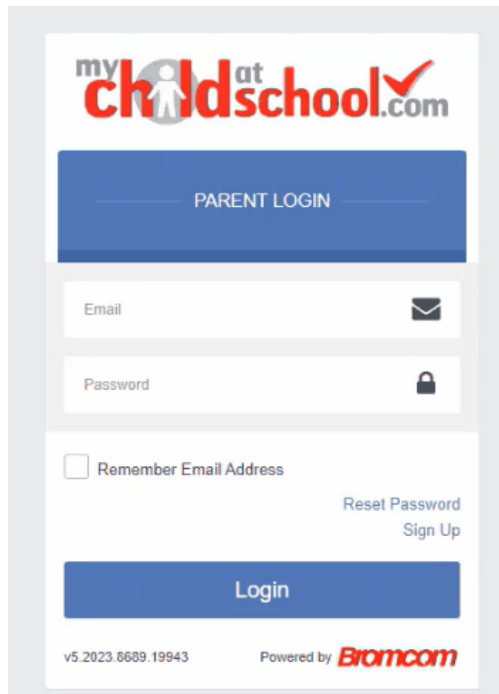
Parents can access the **Parent Login** screen in two ways:

1. Via the website <https://www.mychildatschool.com/MCAS/MCSParentSignUp> , this will open the **Parent Login** screen.
2. Download the **MyChildAtSchool** mobile phone app, this will open the **Parent Login** screen.
 - For Ios Users:
<https://apps.apple.com/gb/app/mychildatschool/id1394575255>
 - For Android Users:
https://play.google.com/store/apps/details?id=com.bromcom.mcas&hl=en_GB&pli=1

Once in the **Parent Login** screen parents should follow these steps:

- o Click on the **Sign Up** link in the Parent Login screen.
- o Enter the **school's Postcode** **BS5 9JH** or **School ID** **14293**
- o Select the school from the list in the dropdown.
- o Click **Continue**.
- o Enter the registered email address.
- o Click **Sign Up**.

Parents will see the message *'To complete your registration, we have sent an email to the email address you provided. Please access your email and follow the steps to create your password'*.

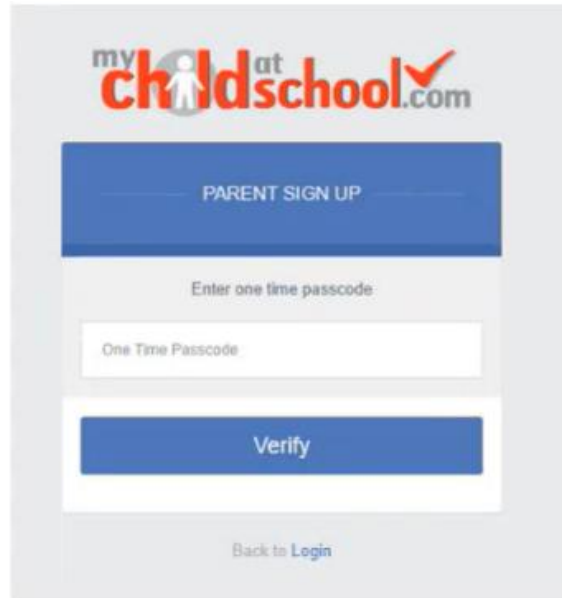


Pride, Honesty and Team Spirit

PRINCIPAL: MR BEN TUCKER CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH
TEL: 0117 9413800 EMAIL: CABINFO@CLF.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK

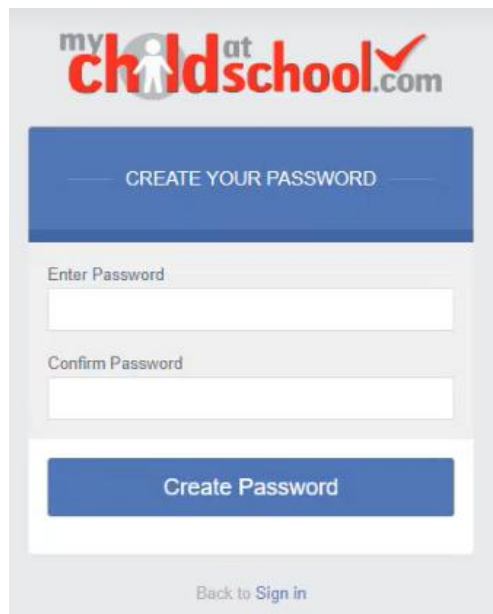
Parents will receive an email from **MyChildAtSchool** with a link to a **one time passcode**.

- Click on the **link** for the one time passcode.
- Enter the one time passcode.
- Click **Verify**.



As soon as the **one time passcode** has been verified, parents will be prompted to enter a **password**.

- **Enter Password.**
- **Confirm Password.**
- Click **Create Password.**



Pride, Honesty and Team Spirit

PRINCIPAL: MR BEN TUCKER CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH
TEL: 0117 9413800 EMAIL: CABINFO@CLF.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK

Once the password has been created, parents can login from within the web browser and type www.mychildatschool.com, or access the **MyChildAtSchool** mobile phone app, this will open the **Parent Login** screen.

Pride, Honesty and Team Spirit

PRINCIPAL: MR BEN TUCKER CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH
TEL: 0117 9413800 EMAIL: CABINFO@CLF.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK