

Friday 20th November 2020

Dear Parents and Carers of Year 11 Students

I am writing to update you with regard to our plans for learning over the course of next week. You will be aware that we have had some cases of coronavirus within our staff and student community and that a number of colleagues, many of whom live in the local community, are needing to isolate at home.

Safety is always my first priority, and it is important to ensure that all students on site can be safely cared for throughout the day. Unfortunately, we are in the position where staff shortages would mean too many Year 11 lessons would have to be covered by supply teachers over the course of next week. Therefore, I have taken the difficult decision that Year 11 students do not attend the Academy next week, from Monday 23rd until Friday 27th November, in the interests of safety. At this time, we fully expect that Year 11 will be able to return to the Academy on Monday 30th November.

Please note that although Year 11 students are being asked to learn at home, this is not self-isolation and they are able to leave the house in line with the current lockdown restrictions, for example for exercise or in order to shop for essential supplies, unless they have been informed to self isolate.

Staff will continue to deliver Year 11 student lessons through Microsoft Teams. Please see the information below. Full timetable attendance is expected from every student unless unwell.

Should your child not have access to laptop or the internet please do contact the school and we will do our utmost to deliver a laptop or a set of resources – alternatively we could have these ready for collection. Students who are entitled to free school meals will be sent a supermarket voucher to cover the 5 days of free school meals that they will not receive next week, these will be sent by post.

Thank you in advance for your support and understanding and please do accept my apologies for the inconvenience that this will undoubtedly cause for you and your families. The decision has not been taken lightly and student safety is always my priority.

Please do contact me if you have any concerns.

Very best wishes,



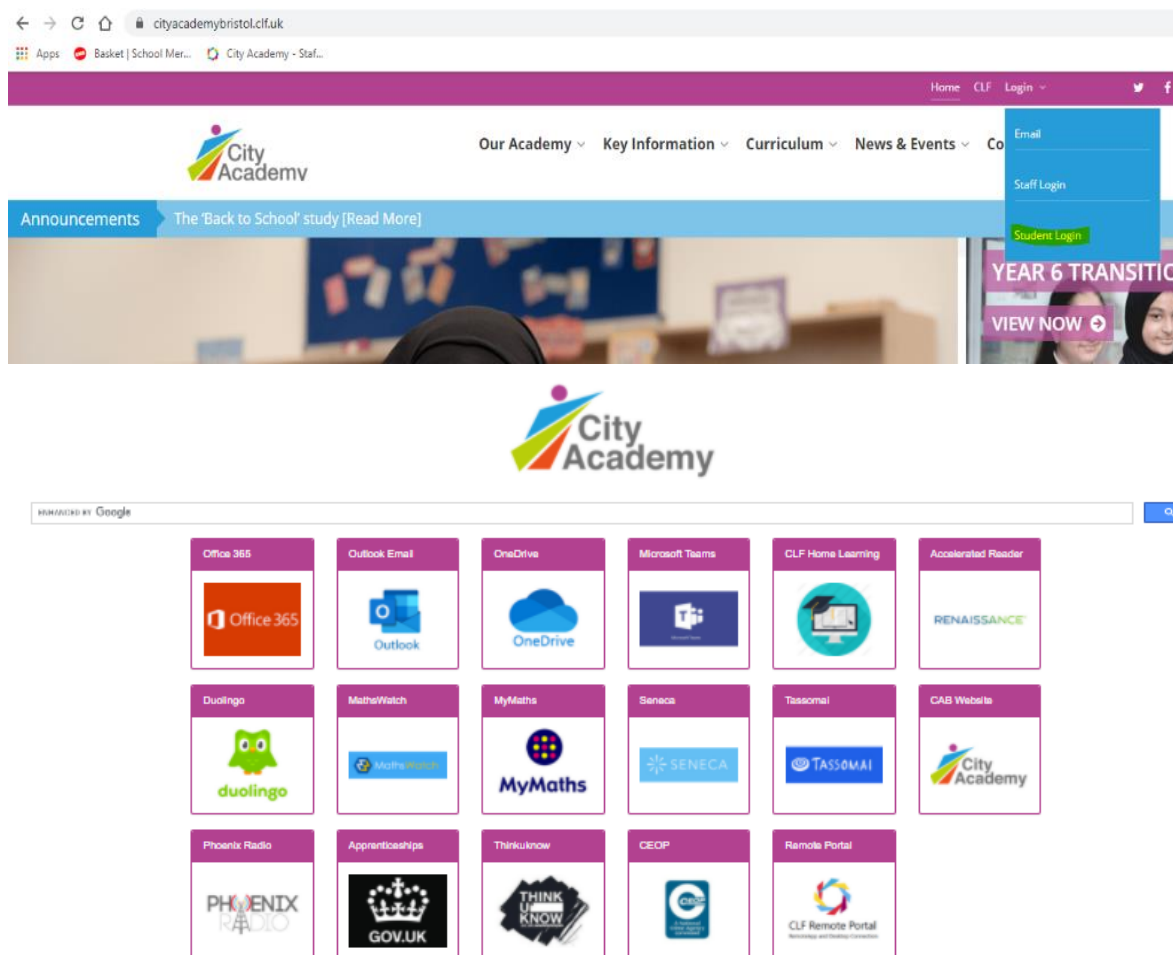
Jon Angell, Principal of City Academy

Every Student a Graduate – Every Student a Leader

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Home Learning Information

Students will follow their usual school timetable to allow them to continue to study a well sequenced curriculum, however the lesson time will be reduced from 55 minutes a session to 40 minutes a session to allow students a break from the screens. Sessions will begin at their usual scheduled time. Students will need to access their Microsoft Teams account from their student navigator, which all pupils will be familiar with. Students can access this from their Student Login page on our website <https://cityacademybristol.clf.uk/>, as highlighted below. If you are having issues with a password for the student navigator page, then please email forgottenpassword@cab.clf.uk, where one of our IT team will assist you.



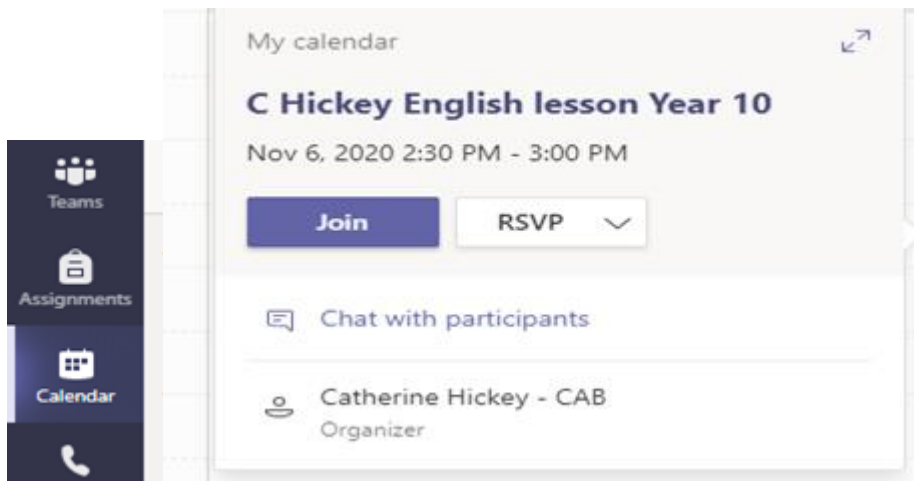
The screenshot shows the City Academy website interface. At the top right, there is a navigation menu with 'Home', 'CLF', and 'Login'. A dropdown menu is open, showing 'Email', 'Staff Login', and 'Student Login' (highlighted in a blue box). Below the navigation is a banner for 'Announcements' with the text 'The 'Back to School' study [Read More]'. A 'YEAR 6 TRANSITION' banner is also visible. Below the website is a grid of application shortcuts:

- Office 365
- Outlook Email
- OneDrive
- Microsoft Teams
- CLF Home Learning
- Accelerated Reader
- Duolingo
- MathsWatch
- MyMaths
- Seneca
- Tassomai
- CAB Website
- Phoenix Radio
- Apprentoships
- Thinkknow
- CEOP
- Remote Portal

Once students have logged in to their accounts, they should click on the calendar icon as below. Their teachers will have invited them to their lesson. They should hover the mouse over the lesson, then click 'Join.' Their lesson will then begin.

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The resources for any of the lessons delivered will be uploaded to the CLF Home Learning for further reflection after the lesson has finished. The Home Learning site can also be accessed from the student navigator, as outlined above.

Continued communication with the Academy is very important. We will be able to update our school website, text home and use our social media to relay information to you through our Twitter account: @_City_Academy.

The head of year can be contacted using the email addresses below:

Year 11 – Hardeep Konsal – Hardeep.konsal@clf.uk

Your child's Learning Facilitator will phone you during the week to check in with your child. Please do update us with any changes to contact details via email to CABinfo@clf.uk

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