

Sunday 22<sup>nd</sup> November 2020

Dear Parents and Carers of Year 7 Students

Due to the challenges around staffing, and keeping students safe, I have unfortunately had to take the decision that Year 7 students do not attend the Academy next week.

I appreciate that this news is disappointing, particularly since your child has already had one week of distance learning and is likely to be looking forward to returning to school with friends. I wanted you to be aware that the decision has been carefully considered today and that to continue at distance is considered the safest and best option.

As you know, I had hoped for Year 7 to return tomorrow, and until earlier today this was the plan; however, in the last few hours a number of staff have become unwell or unavailable due to matters relating to Covid-19, leading to significant pressures on staffing on site. To bring your child back to an environment where I cannot guarantee safety and a strong learning experience is unconscionable.

I hope that to have a little notice this afternoon rather than being presented with this situation on Monday morning gives you at least a small window within which to plan for next week as a family. I will look forward to seeing your child in person on Monday 30<sup>th</sup> November, and will do all I can to ensure that this happens.

Please note that although Year 7 students are being asked to learn at home, this is not self-isolation and they are able to leave the house in line with the current lockdown restrictions, for example for exercise or in order to shop for essential supplies, unless you have been informed that your year 7 student should isolate.

Staff will deliver Year 7 student lessons through Microsoft Teams. Please see the information below. Attendance is expected from every student unless unwell. There may be some lessons not able to run via Teams. Students should check their calendar invitations on teams at their normal lesson times. If there is not an invite, then the work for that lesson will be available on student navigator.

Thank you in advance for your support and understanding and please do accept my apologies for the inconvenience that this will undoubtedly cause for you and your families. The decision has not been taken lightly and student safety is always my priority.

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Every Student a Graduate – Every Student a Leader

PRINCIPAL: MR JON ANGELL CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH  
TEL: 0117 9413800 EMAIL: INFO@CITYACADEMY.BRISTOL.SCH.UK | WWW.CITYACADEMY.BRISTOL.SCH.UK

Please do contact me if you have any concerns.

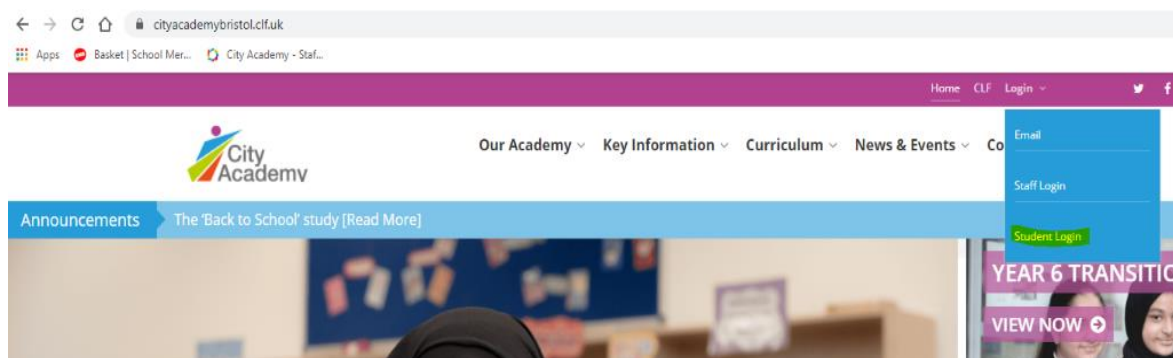
Very best wishes,



**Jon Angell**  
Principal of City Academy

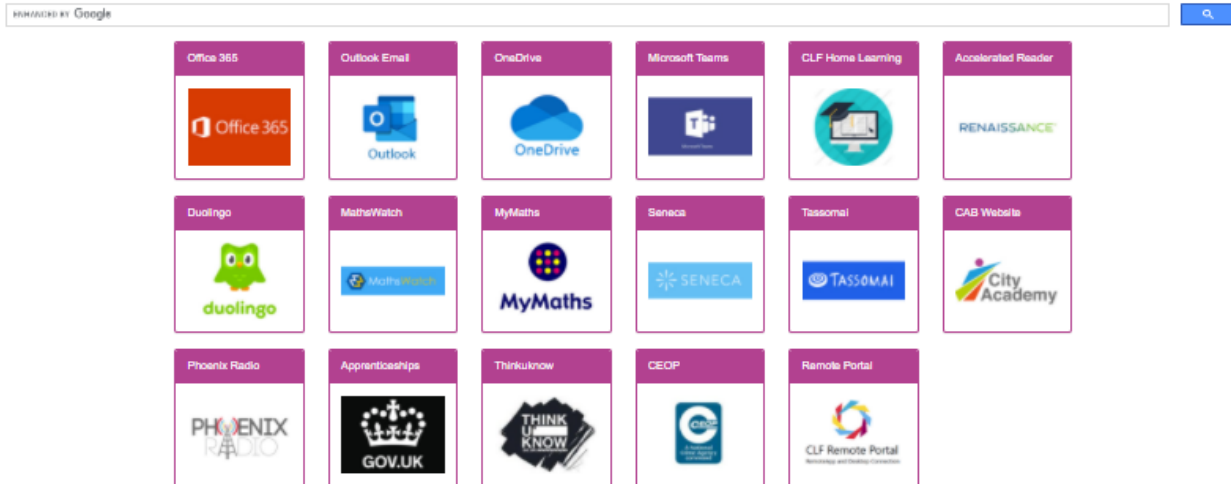
## Home Learning Information

Students will follow their usual school timetable to allow them to continue to study a well sequenced curriculum, however the lesson time will be reduced from 55 minutes a session to 40 minutes a session to allow students a break from the screens. Sessions will begin at their usual scheduled time. Students will need to access their Microsoft Teams account from their student navigator, which all pupils will be familiar with. Students can access this from their Student Login page on our website <https://cityacademybristol.clf.uk/> , as highlighted below. If you are having issues with a password for the student navigator page, then please email [forgottenpassword@cab.clf.uk](mailto:forgottenpassword@cab.clf.uk), where one of our IT team will assist you.

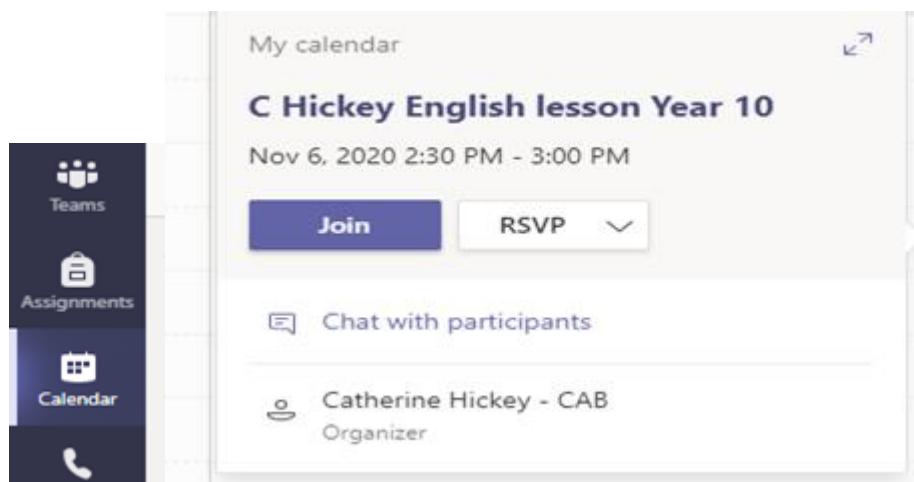


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Once students have logged in to their accounts, they should click on the calendar icon as below. Their teachers will have invited them to their lesson. They should hover the mouse over the lesson, then click 'Join.' Their lesson will then begin.



The resources for any of the lessons delivered will be uploaded to the CLF Home Learning for further reflection after the lesson has finished. The Home Learning site can also be accessed from the student navigator, as outlined above.

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Continued communication with the Academy is very important. We will be able to update our school website, text home and use our social media to relay information to you through our Twitter account: [@\\_City\\_Academy](#).

The head of year can be contacted using the email addresses below:

Year 7 – Tina Bailey – [tina.bailey@clf.uk](mailto:tina.bailey@clf.uk)

Your child's Learning Facilitator will phone you during the week to check in with your child. Please do update us with any changes to contact details via email to [CABinfo@clf.uk](mailto:CABinfo@clf.uk)

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