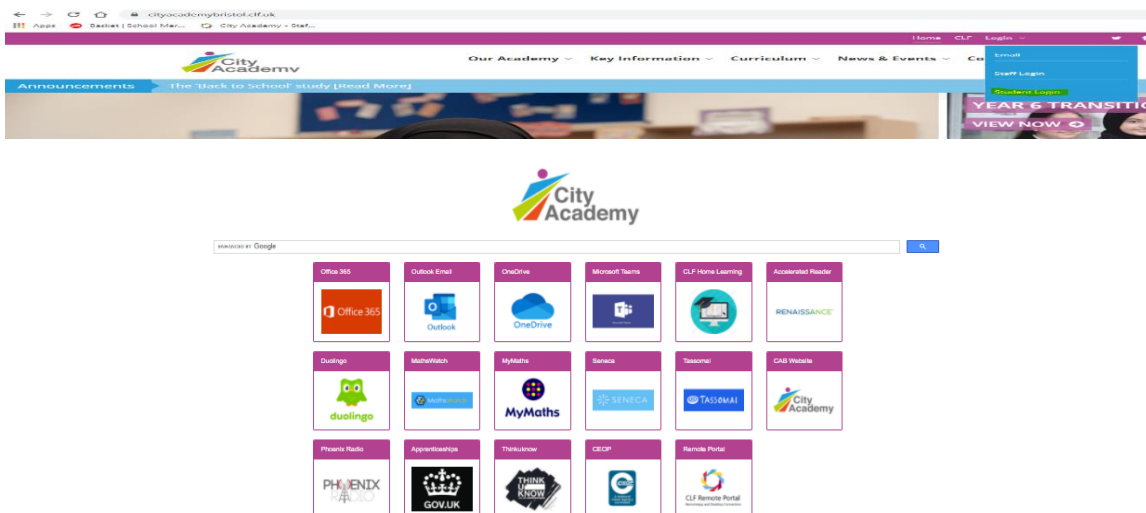


7<sup>th</sup> February 2022

Dear Parent/Carer,

Due to a number of staff being absent from COVID at short notice combined with limitations on the use of the building, we have made the difficult decision to partially close to year ten. All other year groups should attend as normal.

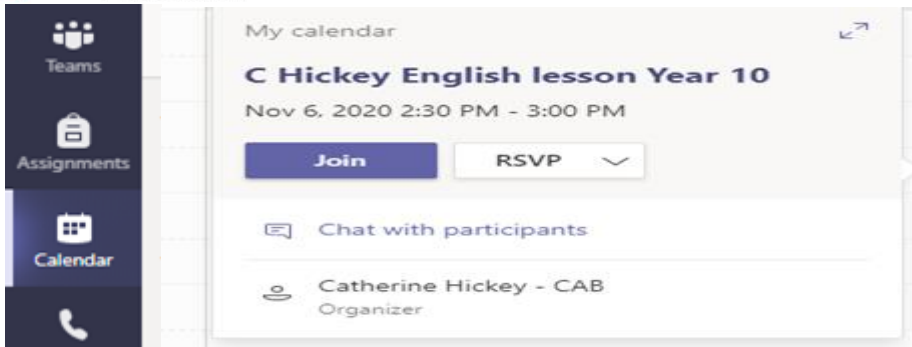
Students will follow their usual school timetable to allow them to continue to study a well sequenced curriculum, however the lesson time will be reduced from 55 minutes a session to 40 minutes a session to allow students a break from the screens. Sessions will begin at their usual scheduled time. Students will need to access their Microsoft Teams account from their student navigator, which all pupils will be familiar with. Students can access this from their Student Login page on our website <https://cityacademybristol.clf.uk/>, as highlighted below. If you are having issues with a password for the student navigator page, then please email [forgottenpassword@cab.clf.uk](mailto:forgottenpassword@cab.clf.uk), where one of our IT team will assist you.



Once students have logged in to their accounts, they should click on the calendar icon as below. Their teachers will have invited them to their lesson. They should hover the mouse over the lesson, then click 'Join.' Their lesson will then begin.

## Pride, Honesty and Team Spirit

PRINCIPAL: MR JON ANGELL CEO: MR STEVE TAYLOR | THE CITY ACADEMY, RUSSELL TOWN AVENUE. REDFIELD, BS5 9JH  
TEL: 0117 9413800 EMAIL: INFO@CITYACADEMY.BRISTOL.SCH.UK |WWW.CITYACADEMY.BRISTOL.SCH.UK



The resources for any of the lessons delivered will be uploaded to the CLF Home Learning for further reflection after the lesson has finished. The Home Learning site can also be accessed from the student navigator, as outlined above.

The head of year can be contacted using the email address below:

Year 10 – Hardeep Kosal – [hardeep.kosal@clf.uk](mailto:hardeep.kosal@clf.uk)

Your child's Learning Facilitator will make phone contact once a week to check in with your child. Please do update us with any changes to contact details.

We hope to forecast how long this will last today and will be in touch by 2pm to let you know how long this will continue.

Yours Sincerely



Ben Tucker  
Principal

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